



Brockenhurst Parish Council

70B Brookley Road, Brockenhurst, SO42 7RA www.brockenhurst.gov.uk

Minutes of a meeting of the Amenities & Infrastructure Committee held on Tuesday 15 September 2026, at 7.00pm, in Brockenhurst Village Hall

Members Present: Cllr J Doughty; Cllr P Hollins, Cllr R Horne; Cllr J Korbey, and Cllr Sturgess.

Officers Present: G Pettifer, Clerk & Responsible Officer

A&I.26/015 Election of Chair

In the absence of Cllr Harris OBE (Chair) Cllr J Doughty was elected Chair of the meeting.

A&I.26/016 Public participation (1)

There were no members of the public present.

A&I.26/017 Apologies for absence (2)

Apologies were received and accepted from Cllr M Harris OBE, and Cllr Whittle.

A&I.26/018 Declarations of interest/Requests for dispensation (3)

There were no declarations of interest.

A&I.26/019 Confirmation of minutes of previous meeting (4)

RESOLVED the minutes of the previous meeting held on 4 August 2026 be approved and were signed by the Chair.

A&I.26/020 Matters arising from the minutes of the last meeting (5)

There were no matters arising.

A&I.26/021 Black Knowl Allotments turning circle (6) [\[LINK\]](#)

RESOLVED Clerk to submit planning application to NFNPA Planning Department for turning circle at Black Knowl Allotments.

A&I.26/022 Black Knowl Allotments track repairs (7)

RESOLVED to delegate to Clerk to the sum of £1,500 to make repairs to the track.

A&I.26/023 Tree Survey for 2026/27 (8)

RESOLVED to confirm appointment of NFDC to complete tree survey for allotment site; play area boundary; the site of St Nicholas Church cemetery; and the War Memorial in the sum of £350.00.

A&I.26/024 Exclusive Rights of Burial (9)

RESOLUTION to recommend to Full Council to reduce ERoB to 30 years with immediate effect.

ACTION: To research numbers of ERoB currently in issue at BPC.

A&I.26/025 Cemetery Hut Solar Panels (10) [\[LINK\]](#)

RESOLVED for Cllr Doughty to speak to Groundsmen about practical implementation of solar unit and report to next meeting.

A&I.26/026 Cemetery Hut Roof Tiling (11) [\[LINK\]](#)

RESOLVED Cllr Sturgess to make further enquiries and bring a report back to next meeting.

A&I.26/027 Cemetery Hut Wood Stove (12)

RESOLVED not to replace the cemetery hut wood stove.

RESOLVED to ensure adequate heating is provided and tested for safety, especially where gas appliances are used.

A&I.26/028 Bench Inspection (13) [\[PART A\]](#) / [\[PART B\]](#)

The report from Cllr Hollins regarding the annual bench inspection was NOTED with thanks for the detailed work from the Chair.

RESOLVED: Cllr Hollins to add extra column to report with actions for each bench.

A&I.26/029 Amenities & Infrastructure Budget 2026/27 (14)

RESOLVED to report to Clerk any items for A&I budget.

A&I.26/030 Any other items the Chairman deems urgent

There were no other items.

A&I.26/031 Date of next meeting

To note the date of the next meeting, which is scheduled for **Tuesday 03 November 2026 at 7.00 pm.**

Meeting closed: 18:59.

Date: _____ Signed: _____